



Hawthorn *Data Systems*
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GDPR - STATEMENT OF DATA SECURITY 21/05/2018

PAINTING AND DECORATING ASSOCIATION

Hawthorn Data Systems is an IT support business comprising 3 family partners and has been trading since 1990. We have an unblemished record of data security and confidentiality. Our computers, servers and all IT equipment is situated at our offices and all procedures are carried out by the partners. All equipment is owned outright by HDS and the main data storage servers are not accessible from WAN, and no outsiders have access to our offices or computers. All in- house computers are monitored by the partners, and are fully protected by security software, with automatic updates. Secondary anti-malware is installed with regular sweeps. Clients data is strictly confidential, and is never available to third parties.

Hawthorn Data Systems are contracted to keep copies of all data held on the Server and Network Attached Storage at 32 Coton Road, Nuneaton CV11 5TW. Daily off-site automated sequential backups are carried out each evening over the Internet to our secure servers, using 256 bit encryption. The incremental (or differential) backup method is used. This backs up data files which have been updated since the previous backup, and synchronises with main data.

Because we have a mutually agreed, established and necessary on-going business relationship with PDA, then we will continue to contact you with the details we hold. The details such as emails, passwords etc are strictly confidential, and are not accessible by, or available to, third parties.

David Jenkins

Senior Partner HDS